

## **POST COMMISSION MEETING**

**DoubleTree Hotel  
2001 Point West Way  
Sacramento, CA 95815  
(916) 924-4900**

**Thursday, June 23, 2011**

### **ACTION SUMMARY**

#### **CALL TO ORDER**

Chair Robert Doyle called the meeting to order.

#### **COLOR GUARD AND FLAG SALUTE**

The Color Guard was provided by the San Leandro Police Department.  
The pledge of allegiance was led by Chair Robert Doyle.

#### **MOMENT OF SILENCE HONORING THE OFFICERS KILLED IN THE LINE OF DUTY**

A moment of silence was held in honor of those peace officers who have been killed in the line of duty.

#### **POST Staff Present:**

Paul Cappitelli, Executive Director, Executive Office  
Alan Deal, Assistant Executive Director, Executive Office  
Frank Decker, Bureau Chief, Basic Training Bureau  
Janice Bullard, Bureau Chief, Learning Technologies Resource Bureau  
Ed Pecinovsky, Bureau Chief, Training Program Services Bureau  
Karen Lozito, Legislative Liaison, Executive Office  
Connie Paoli, Administrative Assistant to Executive Director, Executive Office  
Marie Bouvia, Executive Secretary, Executive Office  
Dick Reed, Assistant Executive Director, Executive Office  
Mike DiMiceli, Assistant Executive Director, Executive Office  
Mike Hooper, Bureau Chief, Center for Leadership Development

Bob Stresak, Bureau Chief, Standards and Evaluation Bureau  
Ron Crook, Multimedia Specialist, Learning Technology Resource Bureau  
John Dineen, Bureau Chief, Management Counseling Services Bureau  
Darla Engler, Bureau Chief, Administrative Services Bureau  
Dave Spisak, Bureau Chief, Training and Delivery Bureau  
Stephanie Scofield, Law Enforcement Consultant, Training and Delivery Bureau  
Satnam Sarai, Programmer Analyst, Computer Services Bureau  
Vanna Le, Programmer Analyst, Computer Services Bureau  
Marsha Hong, Systems Analyst, Computer Services Bureau  
Michael Hong, Systems Analyst, Computer Services Bureau  
Elayne Arterburn, Web Designer, Computer Services Bureau

### **ROLL CALL OF COMMISSION MEMBERS**

#### **PRESENT**

Robert Doyle, Chair  
Walter Allen  
Lai Lai Bui  
Ronald Lowenberg  
Mike Sobek  
Floyd Hayhurst  
Jeff Lundgren  
Laurie Smith  
Linda Soubirous  
Jim McDonnell  
Larry Wallace  
Bob Cooke  
John McGinness  
Deborah Linden

#### **ABSENT**

Bonnie Dumanis  
Tom Anderson

A calling of the roll indicated a quorum was present.

### **INTRODUCTION OF POST ADVISORY COMMITTEE CHAIR, POST LEGAL COUNSEL**

Chair Doyle introduced the POST Advisory Committee Chair Laura Lorman, POST Legal Counsel Vince Scally, and Executive Director Paul Cappitelli.

## **WELCOMING ADDRESS**

Sandra Spagnoli, Chief, San Leandro Police Department.

## **PUBLIC COMMENT PERIOD**

Chair Doyle read the public comment script. No one asked to address the Commission.

## **APPROVAL OF MINUTES**

- A. Approval of the minutes and action summary of the Thursday, February 24, 2011, Commission meeting held at the Hilton Torrey Pines in La Jolla, CA 92037

**MOTION** – Lowenberg, Second – McDonnell, carried unanimously to approve the February 24, 2011, Commission Meeting Minutes.

## **CONSENT**

- B. Approval of the Consent Calendar

**MOTION** – Linden, Second – Allen, carried unanimously to approve the Consent Calendar except items B8 and B9.

B8 - A report by Bureau Chief Bob Stresak was presented. **MOTION** – Lowenberg, Second – Allen to approve item as presented.

B9 – A report by Bureau Chief Frank Decker was presented. **MOTION** – Lowenberg, Second – McGinness to approve item as presented.

## **FINANCE COMMITTEE MEETING**

- C. Commissioner McGinness reported on the results of the Finance Committee meeting, held on Wednesday, June 22, 2011, in Sacramento, California. A discussion took place regarding the existing contract process.

**MOTION** – Hayhurst, Second – Smith, carried unanimously to approve the report of the Finance Committee.

## **ADMINISTRATIVE SERVICES BUREAU**

- D. Report on Proposed Changes to Commission Policy A.9 – Structure/Process of Executive Director Performance Evaluation

**MOTION** – Lowenberg, Second – Sobek, carried unanimously to approve the proposed changes to Commission Policy A.9, to allow the Commission the discretion to initiate either an annual or biennial evaluation of the Executive Director.

## **BASIC TRAINING BUREAU**

- E. Report on Proposed Changes to the Training and Testing Specifications for Peace officer Basic Courses

**MOTION** – Sobek, Second – Lundgren, carried unanimously to approve the changes as described in the staff report. If no one requests a public hearing, the changes will become effective January 1, 2012.

- F. Report on the Proposed Changes to the Basic Course Waiver Process and Application Form

**MOTION** – Sobek, Second – McGinness, carried unanimously to approve the changes as describe in the staff report. If no one requests a public hearing, the changes will become effective January 1, 2012.

## **EXECUTIVE OFFICE**

- G. Request Approval to Accept Fiscal Year 2011 Homeland Security Grant Funds and Authorize Contracts to Expend Funds

**MOTION** – McGinness, Second – McDonnell, carried by **ROLL CALL VOTE**, to approve the Executive Director to accept AB 587 grant funds and enter into contracts or interagency agreements to work on programs and projects as describe by staff in an amount not to exceed \$500,000.

- H. Report on Composition of the POST Advisory Committee

**MOTION** – Lowenberg, Second – Linden, Abstained – Wallace, carried by **ROLL CALL VOTE**, to eliminate of the Advisory Committee position previous occupied by a representative of California Organization of Police and Sheriffs (COPS).

I. Report on the Update of the POST Strategic Plan

**MOTION** – McGinness, Second – McDonnell, carried unanimously to approve the staff recommendation to delay the update to the POST Strategic Plan for at least one year.

J. Report on the Input by the Finance and Advisory Committee

**MOTION** – Smith, Second Linden, carried unanimously to approve the staff recommendation to incorporate prompts into the Commission agenda to ensure input from the Finance and Advisory Committees before action is taken by the Commission.

K. Report on Amendments to Commission Regulation 1054

**MOTION** – Linden, Second – Allen, carried unanimously to direct staff to suspend the imposition and enforcement of the language in Commission Regulation 1054(a) pending further review and a report by staff.

**LEARNING TECHNOLOGY RESOURCES BUREAU**

L. Contract Request for Analysis and Feasibility Study of Gaming Engine Use in Law Enforcement Training

**MOTION** – McGinness, Second – Sobek, carried by **ROLL CALL VOTE** to approve the Executive Director to enter into a contract with a Governmental entity for the analysis of gaming engines and a feasibility study of developing a gaming environment for law enforcement training in an amount not to exceed \$1,000,000.

**MANAGEMENT COUNSELING SERVICES BUREAU**

M. Report on Proposed Changes to POST Regulation 9020 – Peace Officer Feasibility Study Requirements

**MOTION** – McGinness, Second – Bui, carried unanimously to approve the proposed changes to Commission Regulation 9020 and Initiate the Notice of Proposed Regulatory Action process.

## **STANDARDS AND EVALUATION SERVICES BUREAU**

- N. Report on Request to Contract for the Continuation of the LD 18 Investigative Report Writing Project

**MOTION** – McGinness, Second – Lowenberg, carried by **ROLL CALL VOTE** to approve the Executive Director to renew the contract with a suitable vendor to continue work on report writing training for peace officers in an amount not to exceed \$75, 000.

## **TRAINING PROGRAM SERVICES BUREAU**

- O. Report on Proposed Changes to POST Regulation 1009, Triennial Recertification of Academy Instructors

**MOTION** – Sobek, Second – McGinness carried unanimously to approve the proposed changes to Commission Regulation 1009. If no one requests a public hearing, the changes will become effective January 1, 2012.

- P. Report on Acceptance of Additional VAWA Grant Funds

**MOTION** – McGinness, Second – Lundgren, carried by **ROLL CALL VOTE** to approve the Executive Director to accept additional grants funds, enter into an interagency agreement with San Diego Regional Training Center, or another public entity to update or enhance the CD-ROM courses recommended by staff.

- Q. Report on Acceptance of Additional Grant Funds for Tribal Training in VAWA

**MOTION** – McGinness, Second – McDonnell, carried by **ROLL CALL VOTE** to approve the Executive Director to accept additional grants funds, enter into an interagency agreement with San Diego Regional Training Center or another public entity to deliver tribal domestic violence and sexual assault courses.

- R. Report on Acceptance of Fiscal Year 2011-12 VAWA Grant Funds

**MOTION** – Sobek, Second – McDonnell, carried by **ROLL CALL VOTE** to approve the Executive Director to accept grant funds, enter into an interagency agreement with San Diego Regional Training Center or another public entity to facilitate courses on Domestic Violence and Sexual Assault to law enforcement officers and dispatchers.

## **COMMITTEE REPORTS**

### S. Advisory Committee

Laura Lorman, Chair of the POST Advisory Committee, reported the Committee reviewed the Commission Agenda, Items B through R. Chair Lorman reported the Committee made recommendations on all items except item H.

### T. Legislative Review Committee

Commissioner Jeff Lundgren, Chairman of the Legislative Review Committee, reported on the results of the Legislative Review Committee meeting held on Thursday, June 23, 2011, in Sacramento, California.

The Commission reviewed the Committee recommendations a **MOTION** – Linden, Second – Bui, carried unanimously to approve committee recommendations for Commission stand on the proposed legislation.

### U. Correspondence

Commissioner Doyle reviewed the correspondence to and from POST.

### V. Old Business

Commissioner Doyle announced no Old Business to discuss.

### W. New Business

- Report on Extending 2010-11 Contracts

**MOTION** – Lowenberg, Second – Soubrious, carried by **ROLL CALL VOTE** to approve the Executive Director to extend the six existing contracts to deliver additional training courses and in the development of resources in an amount not to exceed \$850,000.

- Election of New Officers for FY 2011-12

Commission Chair Doyle said he, Vice Chair Bui, and past Chair Sobek will meet to discuss recommendations of nominees of new Commission Officers.

**FUTURE COMMISSION DATES**

October 19 – 20, 2011 – Hyatt Regency, San Francisco Airport

February 22 – 23, 2012 – Doubletree Mission Valley, San Diego

June 27 – 28, 2012 – Courtyard by Marriott, Cal Expo, Sacramento

October 24 – 25, 2012 – TDB

**CLOSED SESSION** – 11:48 a.m.

The Commission was briefed and discussed litigation matters.

**RECONVENE** – 12:10 p.m.

**ADJOURNMENT** - 12:11 p.m.

Respectfully Submitted,

Connie Paoli

Administrative Assistant to the Executive Director